

CONDUCT OF ANNUAL EXAMINATION - CLASSES IX AND XI

Dear Parent,

Hope you are all safe and healthy.

We are all aware of the disruption of schooling that has been caused due to ongoing Covid-19 pandemic. At school we have been trying to combat this situation by providing effective online education through our team of energetic teachers and supportive parents fraternity.

As per CBSE Circular No. CBSE/COORD/2021 dated 11.02.2021, schools have been asked to conduct examinations by strictly following COVID safety protocols as per Examination Bye-Laws. Hence, the school will conduct class IX and XI Annual Examination in the offline mode only as per the scheduled datesheet shared earlier except for the students having Additional Physical Education and Painting for Class XI :

Timings for the Examination

Reporting Time to school	:	8.30 a.m.
Examination Time	:	9.00 a.m. to 12.15 p.m.
Dispersal time	:	12.15 p.m.

In view of the prevailing COVID-19 scenario it is our foremost duty to ensure adequate safety precautions. It becomes utmost important that all safety measures are put into practice wholeheartedly and in true spirit for the well-being of one and all. We assure you of all the safety measures to be taken at our end.

You are requested to note the following points for ensuring safe conduct of examination in offline mode in school premises.

1. The students to wear proper school uniform and carry their identity cards of the previous session.
2. The children should adhere to the timings given to them. Class IX students will enter and exit the school from Gate No. 1. Class XI students will enter and exit the school from Gate No. 2 (Near Union Bank)
3. The children to wear a proper 3 PLY face mask at all times when in the school.
4. The children should carry an extra face mask, a small bottle of sanitizer, a water bottle and stationery and a transparent writing board along with them. They should avoid carrying a school bag.
5. The children will be permitted to enter school only after clearing thermal screening and hand sanitization.
6. Students need to maintain adequate social distancing at all times.
7. Students are to be seated at seats designated to them and maintain discipline in the school.
8. They should not touch any unwanted surfaces.
9. In case of any medical issues the children to inform the invigilator without any delay.
10. Ensure all guidelines laid by the competent authorities from time to time are followed meticulously.

As per the directions of the Directorate of Education, Govt. of NCT of Delhi, the students must carry the **Consent Form** duly signed by the parents.

Kindly send the attached consent form duly filled and signed alongwith your ward on the day of the first examination i.e. Thursday, 18th February, 2021

A copy of the same to be carried by the child on every examination day.

With Best Wishes and regards,

MONA RASTOGI
PRINCIPAL